

**CORDOVA BAY COMMUNITY CLUB (CBCC)**  
**941 Sutcliffe Road**  
**Victoria, BC, V8Y 1M9**  
**www.cordovabaycommunity club.ca**

**Annual General Meeting** September 19, 2020 @ 9:35 am

**ATTENDANCE SIGN-UP SHEET ATTACHED.**

1. The current board of directors was introduced to the members. The following board members were in attendance: Ron Jordan, Tony Knott, Eric Torstensen, Rob Oldfield, Mary-Jo Randall, Damaris Brix, David Niven, and Tom Glenn.
2. The agenda for the meeting was circulated to the attendees. It was agreed to add a remembrance of Keith Anton to the agenda. With this change, the revised agenda was accepted without objections or abstentions.
3. Ron Jordan asked for a minute of silence to recognize Keith Anton.
4. The minutes of the 2019 AGM were adopted without objections or abstentions.
5. **President's Report**  
The President (Ron Jordan) reported on the activities of the Board since the last AGM. In particular Ron made mention of:
  - maintenance being kept at a minimum in anticipation of the construction of a new building
  - the efforts by Mary-Jo Randall, Hall Manager, during the disruptions caused by COVID-19

In answering a question regarding possible further shutdowns of the hall, Ron Jordan stated the CBCC will follow the direction provided by Island Health.

The President's Report was accepted without abstentions or objections.

6. **Treasurer's Report**

Copies of the CBCC Financial Statement (prepared by Vowles & Associates), and the Treasurer's report were available for attendees.

The Treasurer (David Niven) presented his report to the members for the fiscal year ending March 31, 2020; these are unaudited as this is not required under the current regulations.

A question was raised regarding capitalization of the costs related to the new building. David Niven stated that costs up to date have been treated as expenses as they have been for feasibility studies and permit related.

The Financial Statements were accepted without abstentions or objections.

## **7. Election of Officers**

There are 9 positions on the CBCC Board and each year 3 positions come up for election. The following positions were up for election at the 2019 AGM:

- Position 1, vacated by Damaris Brix. Carole Ireland was declared elected.
- Position 2, held by Mary-Jo Randall. Mary-Jo is willing to stand for election to another term. Candace van de Mark was also nominated for this position. Votes were 13 to 4 in favour of Mary-Jo Randall. Mary-Jo was re-elected to this position.
- Position 3, held by Tony Knott. Tony would like to run for another term. Tony Knott was nominated and re-elected to position 3 of the CBCC board.
- Position 4, vacated by Will Crocker. Candace van de Mark was nominated for this position. Ann Chateauvert was nominated for this position. Votes were 9 to 8 in favour of Ann Chateauvert. Ann was elected to this position.

A meeting of the officers of the CBCC will be held following the AGM at which officers will decide of the specific roles of each in the running of the business of the CBCC.

## **8. Other Business**

a) New building:

- the board is performing costs assessments for the new building
- the board is preparing for an eventual Committee of the Whole with Saanich council

## **9. Adjournment of AGM**

The meeting was adjourned at 10:45 am.

Minutes prepared by Tom Glenn